

# Early Dismissal Emergency Form

St. Luke School 20\_\_\_\_-20\_\_\_\_

Teacher Name \_\_\_\_\_ grade \_\_\_\_\_

In the event that bad weather should develop after the students have arrived at school, we need to know what your child/ren should be instructed to do. Please take the time to complete the form below and return it to school. Please complete a form for each child you have at St. Luke School. If for some reason you need to change the plan, please inform us in writing to each homeroom teacher. This will hopefully eliminate some of the confusion if school closes early.

\*\*\*Wright Patterson Air Force Base Employees ONLY (Active, Civilian Resident, and/or Contractor): In the event that communication is limited or disrupted and you are unable to leave the Base due to a security alert, please be assured that your child will not be sent home to an empty house. In this event, we will keep your child at school or contact a person designated by you (please state information below).

Student Name \_\_\_\_\_

In the event of school closing early, I wish my child to (select one):

\_\_\_ Ride the bus home

\_\_\_ Go to the Extension Program (only previously registered Extension students)- **Extension will close at 2:00 p.m. on days with Emergency dismissals**

\_\_\_ My student will be picked up by a parent/guardian

\_\_\_ Please contact the following person to pick up my child :

Name: \_\_\_\_\_ phone # \_\_\_\_\_

\_\_\_ Other (please explain): \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daytime Phone

Resident of WPAFB (circle) yes no

\*\*\*Employed on WPAFB (circle one or both) mother

father

Active Duty (circle) mother yes no

father yes no

Contractor/Civilian on Base(circle) mother yes no

father yes no